

CAREERS PROGRAMME CALENDAR 2019-2020

Careers Guidance Events	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Enrolment IAG	•											•
Introduction to the careers team	•	•	•									
UCAS system - applications for higher education	•	•	•	•	•							
Student Finance talk							•	•				
Top-up options		•	•									
Higher Education Fair - internal event			•									
Higher Education Convention – external event								•				
Employability skills					•	•	•	•	•	•	•	•
Progression options							•	•	•	•		
Creative Careers Week			•									
Higher Education overview (L3 Y1 students)								•	•			
Information and Guidance Events		•	•	•	•	•	•	•	•			
National Apprenticeship Week							•					
National Careers Week							•					
Open Evening Support		•	•		•	•	•		•	•		
Employer talks		•	•	•	•	•	•	•	•	•		
Trips/visits		•	•	•	•	•	•	•	•	•		

PLUS A RANGE OF GROUP SESSIONS

SERVICES

In addition to group sessions, Careers Advisers will provide the following services for students and prospective students to meet the requirements for the Department of Education (careers guidance and inspiration in schools), Education Inspection Framework for Ofsted, and Gatsby National Careers Benchmarks:

- Daily drop-in sessions for information and advice
- In depth careers guidance interviews by appointment
- Respond to requests to see early leavers/at risk/students who have been withdrawn
- Promotion of job vacancies and LMI on Facebook and twitter
- Pre-entry guidance for applicants at Open Evenings
- Careers guidance and careers events in local schools
- Respond to career related questions on the college 'Chat' facility
- Set up, monitor and oversee the UCAS system for HE applications
- Track, capture and produce statistics on student destinations
- Record student interventions for careers on eTracker

KEY DATES

20th December 2019 - Internal UCAS application deadline

15th January 2020 - Deadline for UCAS application

2nd - 7th March 2020 - National Careers Week

2nd - 7th March 2020 - National Apprenticeship Week

May 2020 - Deadline for student finance

CONTACT US

For more information or to book a 1:1 careers appointment, you can contact our Careers Team on 01388 743198 or email careers@bacoll.ac.uk. During term time we are generally available between 9am and 4:30pm, Monday to Thursday, and 9am to 4pm on a Friday.

The College is committed to ensuring that high quality, timely, accurate and impartial careers education, information and guidance is provided to support people to make informed decisions. This involves making realistic choices about future plans and developing skills to prepare for progression into further study or employment.

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