

**Senior Leader with Operational Oversight for Bishop Auckland College Group**

Details	Responsibilities
Shaun Hope Principal & Chief Executive Room 286 Ext 2209 or 01388 443001	Strategic co-ordination of individuals with significant roles in safeguarding including Health & Safety, Mental Health and IT safety  Enforcing the group's safeguarding policy  Maintaining review of guidance from DfE, ESFA and other sources in ensuring that the College's procedures are up to date;  Ensuring the application of safeguarding procedures to employers and other organisations that receive learners or young people on long term external placements.

**Governors with special responsibility for Safeguarding**

Details	Responsibilities
Chris Hutchinson Contact made via the Clerk Ext 2322 or 01388 443138  Or  Shaun Hope Principal & Chief Executive Room 286 Ext 2209 01388 443001 SWDT	Take a lead on safeguarding and will act as one of the links between the Group management and the Corporate Board/Executive Council/Management Committees  Responsible for overseeing the liaison between agencies such as the Police and First Contact in connection with allegations against the Principal/Chief Executive or the Designated Lead.  Responsible for liaising with the Principal/Chief Executive and Designated Lead over safeguarding matters, ensuring that: <ul style="list-style-type: none"> <li>• The Group has a policy and guidance for staff</li> <li>• Regular reviews of the Group policy on Safeguarding are completed</li> <li>• Receive bi-annual report from the Designated Lead, which will include a review of safeguarding matters, staff training and compliance of Safeguarding/Child Protection Policy</li> </ul>

**Designated Safeguarding Lead(s)**

Contact	Responsibilities
Shaun Hope Principal & Chief Executive Designated Lead Room 286 Ext 2209 or 01388 443001  Jonathan Hall Executive Director – SWDT Designated Lead - <b>SWDT</b> Ext 6003 or 01325 313194  Gavin Batie Director of Alternative Provision/Head of Durham Gateway Designated Lead – <b>Durham Gateway</b>	Take lead responsibility for safeguarding/child protection in the Group (including online safety)  Support staff who make referrals to local authority children's social care  Refer cases where a person is dismissed or left due to risk/harm to a learner to the Disclosure & Barring Service as required  Liaise with the three safeguarding partners and work with other agencies in line with 'Working Together to Safeguard Children'  Liaise with staff on matters of safety and safeguarding and when deciding whether to make a referral  Act as a source of support, advice and expertise for staff

<p>Ext 3314 or 01388 443043</p> <p>Donna Blackmore Nursery Manager Designated Lead - <b>Nursery</b> Ext 3401 or 01388 443105</p> <p>Lisa Campbell Director of HR Deputy Designated Safeguarding Lead Ext 3311 or 01388 443015</p>	
<b>Designated safeguarding team</b>	
<b>Contact</b>	<b>Responsibilities</b>
<p>Cheryl Hird Safeguarding &amp; Mental Health Coordinator Student Services Ext 3249 or 01388 443130</p> <p>Duty Manager (Senior Leadership Management Team) Telephone 07764 269223</p> <p>Julie McManus Deputy Safeguarding Lead <b>SWDT</b> Ext 6001 or 01325 313194</p> <p>Daniel Shaw Deputy Safeguarding Lead <b>Durham Gateway</b> Ext 4001 or Telephone 07850604433</p> <p>Sarah Shepherd Deputy Safeguarding Lead <b>Nursery</b> Ext 3402 or 01388 443105</p>	<p>Ensure the learner's wishes and feelings are taken into account when determining what action to take and what services to provide.</p> <p>Be available to provide advice and support to staff on issues relating to safeguarding</p> <p>Deal with individual cases, including attending case conferences and review meetings</p> <p>Will know how to make an appropriate referral</p> <p>Work closely with the Group's Designated Safeguarding Lead(s), where appropriate, to support learners and make external referrals as appropriate</p> <p>Refer cases of suspected abuse to the local authority children's social care as required</p> <p>Refer cases to the Channel programme where there is radicalisation concern as required</p> <p>Refer cases where a crime may have been committed to the Police as required – refer to NPCC guidance</p> <p>Have a complete safeguarding picture and be the most appropriate person to advise on the response to safeguarding concerns</p> <p>Have received training in safeguarding issues and inter-agency working, as required by the Local Safeguarding Children's Board (DSCP) and will receive refresher training at least every 2 years</p> <p>Will undertake additional safeguarding training, as appropriate</p> <p>Meet regularly to monitor and review the Group's safeguarding practices, to ensure best practice is observed and consistency in application of the policy. The team will also receive reports with respect to the Group's safeguarding actions, facilitating data analysis to identify any emerging themes.</p>