

Data Retention Policy

Data Retention Policy issue 2 rev 3 supersedes issue 2 rev 2, with effect from 1st September 2025

Summary of significant changes since last version:

There are several changes from the previous version of this document:

- The Policy has been put into a new template to improve accessibility.
- Reference to 'The Organisation' has been changed to Bishop Auckland College Group (BACG).
- The new Bishop Auckland College Group logo has been added.
- Wording has been reviewed to ensure it is clear and easy to understand.
- The scope has been updated 2.2, to clarify who the policy applies to.
- The Data Retention Schedule has been reviewed and updated as required inc. Teacher Assessed Grades have been removed, some retention periods have been updated in line with the JISC Retention Schedule including but not limited to Student Core records being retained for 80 years.